



## **FARNLEY TYAS COMMUNITY GROUP**

### **CONSTITUTION**

**VERSION 6 2023**

#### **A Purpose:**

The purpose of the Farnley Tyas Community Group Committee shall be to represent the community. The Committee shall also promote the interests and well being of the village community as a whole.

This will require carrying out the following tasks:

Identify ways of involving and supporting the whole community.

Liase/consult with relevant authorities/bodies for the benefit of the community.

Identify sources of funding.

Take responsibility for planning, budgeting and monitoring expenditure.

Report to the community on village topics.

#### **B Membership of the Committee**

The Committee will include up to 12 elected or nominated Members comprised of:

The Chair, Vice-chair, Secretary, Treasurer and Communication Officer. The duties of these specific roles are to be agreed by the Committee.

Preferably/if possible, Committee membership might include members of the WI, Farnley First School, St. Lucius Church, the Bowling Club and Kirkburton Parish Council.

Any other individuals who the Committee wishes to co-opt.

A person shall cease being a member of the committee having notified the Chair or secretary in writing of his or her wish to resign.

A Committee member who has not attended public meetings or Committee meetings for a period of 12 months shall be deemed to have resigned.

A standing committee shall be formed of the Chair, Vice-chair, Treasurer and two other members of the Committee. They shall be empowered to take emergency decisions but be answerable to the full Committee.

#### **C Annual General Meeting**

The year will run from October to October, when an AGM will be held before the October monthly meeting.

The Treasurer shall present a statement of accounts 2 or 3 times a year to the Committee and at the annual meeting.

All officers shall be voted on at the annual meeting.

All officer positions shall be for 1 year, and people can be re-elected.

Vice Chair stands for one year. If both Chair and Vice Chair are absent for a monthly public meeting, a nominated Committee member may Chair the meeting.

Any person from the Community can vote at the annual meeting.

Any person from the Community can be put up for election having been first proposed and seconded.

The Committee will meet every 2 to 3 months, or as appropriate.

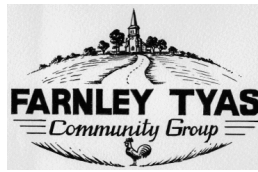
The Quorum will be a minimum of 5 Members.

A minimum of 7 calendar days notice will be given.

An agenda will be issued a minimum of 7 calendar days in advance.

Notes will be taken and agreed as a record of the meeting and will be available on request from the Secretary to all members of the community.

The Committee may invite other attendees at its discretion.



#### **D Public Monthly Meetings**

- 1.The meetings will be open to all members of the community.
- 2.A minimum of 7 calendar days notice will be given.
- 3.An agenda will be issued a minimum of 7 calendar days in advance.
- 4.An allocated time of a maximum 10 minutes will be allowed by the Chair for questions

#### **E Working Groups**

- 1.The Committee will establish a number of Working Groups as necessary.
- 2.Each working group will tackle a specific issue, or set of issues, or the needs and opportunities facing a particular group of the community.
- 3.Each working group will nominate one or two members to attend Committee meetings and provide progress reports. Individuals may already be members of the Committee.
- 4.Each working group will organise its own meetings and report back to the Committee.

#### **Area of Influence of the Community Group**

1. The **Farnley Tyas Area**, within which issues will be addressed, is defined by the envelope comprising:  
The village of Farnley Tyas,  
Honley Road,  
Woodsome Road as far as the junction with St. Helen's Gate,  
Farnley Road,  
Greenside Road  
Thurstonland Road,  
Moor Lane,  
Brockholes Road as far as the top of the escarpment,  
Ludhill Lane,
2. The **people to be consulted** are:  
Those who live within the Area,  
Those who work within the Area,  
Users of the recreation field,  
Local clubs,  
Public transport bodies,  
Police & Fire Authorities,

This allows the Plan to be based on a physical area with a natural relationship, be of a manageable size.

#### **F Changes to the Constitution**

Changes to the Constitution of the Group may be agreed from time to time by a majority of the Group; provided that the agenda for any meeting to agree changes has made reference that a change is to be discussed. The agenda must be issued a minimum of 7 calendar days prior to the meeting.



**G Financial**

1. Annual accounts should be audited by an independent and qualified auditor.
2. The standing committee (see section B – Membership of the Committee), can approve in advance any expenditure up to £300.
3. The full Committee must approve in advance expenditure of £250 and above.

**H. Dissolution of the FT CG**

In the unlikely event of the dissolution of the FT CG for whatever reason, the assets held at the time will be gifted either to the One Community Trust or to another Local Community.

The Constitution was agreed on the 1st November 2023 at the FT CG monthly meeting held at Farnley Tyas Bowling Club.

Signed:

....., Chair .....

....., Vice Chair .....

....., Treasurer .....